	PMM-16		
	ADD LEGACY DATA		
	(cases where complaints have been filed prior to 1st January, 2017)		
Sl	**Description of data**	**Data type/ format**	**Remarks**
16.01	Complaint filing authority	Dropdown menu	Auto-filled based on the user login data (Name of the jurisdictional Commissionerate)
16.02	Statute	Dropdown menu	Auto-filled based on the selection made by the user
16.03	Jurisdictional CC Zone	Dropdown menu	Auto-filled based on the user login data
16.04	Jurisdictional Commissionerate	Dropdown menu	Auto-filled based on the user login data
16.05	Status of the case	Dropdown menu	Auto-filled with "Pending before court"
16.06	Special status	Dropdown menu	To be filled by user. "NULL" or "Pending for filing withdrawal application" or "Withdrawal application filed before court"
16.07	Complaint Id. No.	YYYY/NNN	Would be auto-filled, Running Sl No.
16.08	Regn. No. of the assessee	Alphanumeric	To be filled by user. (Mandatory)
16.09	Name of the assesse	Alphanumeric	To be filled by user. (Mandatory)
16.10	SCN No.	Alphanumeric	To be filled by user. (optional)
16.11	SCN date	Date DD/MM/YYYY	To be filled by user. (optional)
16.12	Do you want to fill in adjudication details?	(YES/NO)	To be filled by user. If YES, then data under 16.13 to 16.17 would have to be filled-in mandatorily. Otherwise it should be filled with NO.
16.13	Adjudicating Authority	Dropdown menu	To be filled by user
16.14	O-in-O No.	Alphanumeric	To be filled by user
16.15	O-in-O date	Date DD/MM/YYYY	To be filled by user

	PMM-16		
	ADD LEGACY DATA **(cases where complaints have been filed prior to 1st January, 2017)**		
Sl	**Description of data**	**Data type/ format**	**Remarks**
16.16	Amount confirmed (Rs.)	Numerical	To be filled by user
16.17	Penalty on ACCUSED (Rs.)	Numerical	To be filled by user
16.18	S/R Order No.	Alphanumeric	(S/R – Sanction/Rejection) To be filled by user (Mandatory)
16.19	S/R Order date	Date DD/MM/YYYY	To be filled by user (Mandatory)
16.20	S/R Order	Dropdown menu	Auto-filled by "Sanction Granted"
16.21	S/R Order copy	Image/PDF	Please attach scanned copy (Optional)
16.22	Sanctioning Authority	Dropdown menu	Auto-filled
16.23	Complaint File No.	Alphanumeric	To be filled by user (Mandatory)
16.24	Name of the Court	Alphanumeric	To be filled by user (Mandatory)
16.25	Complaint No.	Alphanumeric	To be filled by user (Mandatory)
16.26	Name of the accused	Alphanumeric	To be filled by user (Mandatory)
16.27	Identification details of the accused person	Alphanumeric	To be filled by user (Mandatory)
16.28	Charges alleged	Dropdown menu	To be filled by user (Mandatory)
16.29	Counsel for complaint filing	Alphanumeric	To be filled by user (Optional)
16.30	Complaint filed on	Date DD/MM/YYYY	Auto-filled
16.31	Legal expense so far (Rs.)	Numerical	To be filled by user. (Optional)

PMM-17			
ADD LEGACY DATA IN PMM-17			
Sl	**Description of data**	**Data type/ format**	**Remarks**
17.01	Investigated by	Dropdown menu	Auto-filled based on user login data (DGCEI/Commissionerate)
17.02	Investigating Zone	Dropdown menu	Auto-filled based on user login data (CC Zone/ DG, CEI) Example: MEERUT CE, DG, CEI
17.03	Investigating Authority	Dropdown menu	Auto-filled based on user login data Commissionerate/ DGCEI (HQRs)/ ZU of DGCEI Example: Ahmedabad ZU, NOIDA ST
17.04	Statute	Dropdown menu	Auto-filled based on the selection made by the user
17.05	I. R. date	Date DD/MM/YYYY	Auto-filled based on data filled by user. Date which appears on the physical copy of the Investigation Report
17.06	Jurisdictional CC Zone	Dropdown menu	To be filled by user (Mandatory). However, if the user category-id is DC.AC (i.e. Investigation Report is proposed by a Commissionerate), it would be auto-filled based on user login data
17.07	Jurisdictional Commissionerate	Dropdown menu	To be filled by user (Mandatory). However, if the user category-id is DC.AC (i.e. Investigation Report is proposed by a Commissionerate), it would be auto-filled based on user login data
17.08	Investigation File No.	Alphanumeric	To be filled by user. Important for tracking the physical records of the case in the office
17.09	I. R. No.	Alphanumeric	To be filled by user. Reference No. which appears on the physical copy of the Investigation Report. **OPTIONAL**
17.10	Date of detection	Date DD/MM/YYYY	To be filled by user. **OPTIONAL**
17.11	Regn. No. of the assessee	Alphanumeric	To be filled by user. (Mandatory)
17.12	Name of the assesse	Alphanumeric	To be filled by user. (Mandatory)

SI	Description of data	Data type/ format	Remarks
	PMM-17		
	ADD LEGACY DATA IN PMM-17		
17.13	SCN No.	Alphanumeric	To be filled by user. (optional)
17.14	SCN date	Date DD/MM/YYYY	To be filled by user. (optional)
17.15	Nature of offence	Text	To be filled by user (Mandatory)
17.16	Commodity/ Service	Alphanumeric	To be filled by user (Mandatory)
17.17	Period of evasion (From …. To …..)	Date DD/MM/YYYY	To be filled by user. (Mandatory)
17.18	Amount demanded (Rs)	Numerical	To be filled by user (Mandatory)
	WHETHER ADJUDICATION DETAILS ARE AVAILABLE TO BE FILLED? (YES/NO) If the option chosen by user is YES, then following sl nos. 17.19 to 17.24 would have to be filled-in by the user.		
17.19	Adjudicating Authority	Dropdown menu	To be filled by user. (Mandatory)
17.20	O-in-O No.	Alphanumeric	To be filled by user. (Mandatory)
17.21	O-in-O date	Date DD/MM/YYYY	To be filled by user. (Mandatory)
17.22	Amount confirmed (Rs.)	Numerical	To be filled by user (Mandatory)
17.23	Penalty on ACCUSED (Rs.)	Numerical	To be filled by user (Mandatory)
17.24	Date of REVIEW	Date DD/MM/YYYY	To be filled by user. (Mandatory)
17.25	Name of the accused	Alphanumeric	To be filled by user (Mandatory)
17.26	Identification details of the accused person	Alphanumeric	To be filled by user. (Mandatory)
17.27	Charges alleged	Dropdown menu	To be filled by user (Mandatory)
	Whether the case has been ENDORSED by the concerned authority? (YES/NO) If the answer is NO, skip the following; If the answer is YES, fill-up following details (sl nos. 17.28 to 17.29):		

SI	Description of data	Data type/ format	Remarks
PMM-17			
ADD LEGACY DATA IN PMM-17			
17.28	Investigation Report copy	Image/PDF	Please attach scanned copy OPTIONAL
17.29	Endorsement date	Date DD/MM/YYYY	To be filled by user (Mandatory)
Whether the case has been SANCTIONED by the concerned authority? (YES/NO) **If the answer is NO, skip the following;** **If the answer is YES, fill-up following details (sl nos. 17.30 to 17.34):**			
17.30	S/R File No.	Alphanumeric	(S/R – Sanction/Rejection) To be filled by user
17.31	S/R Order No.	Alphanumeric	To be filled by user (Mandatory)
17.32	S/R Order date	Date DD/MM/YYYY	To be filled by user (Mandatory)
17.33	S/R Order	Dropdown menu	Auto-filled by "Sanction Granted"
17.34	S/R Order copy	Image/PDF	Please attach scanned copy OPTIONAL