



Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Excise & Customs  
Directorate General of Human Resources Development  
409/8, Deep Shikha Building,  
New Delhi-110008

F.No. 8/B/188/HRD(HRM-II)/2016/Pt.

Dated:- .08.2017

To,

All Principal Chief Commissioners/Chief Commissioners (CX & GST)

All Principal Chief Commissioners/Chief Commissioners (Customs)

All Directors General, Directorates

**Subject:- Projects under Swachhata Action Plan (SAP)- regarding**

Sir/Madam,

Please refer to the Hon'ble Chairperson's newsletters dated 06.05.2017 & 14.07.2017 and this office letter No. 8/B/91/HRD(HRM-II)/2017/Pt dated 31.07.2017, requesting to submit 2 projects related to Swachhta Action plan on the subject cited above.

2. In this regard, it is requested that the projects be submitted immediately to this office and a report in the format enclosed may be forwarded to this office URGENTLY as the same is required for onward submission to the Board.

Yours faithfully,

Encl: As above

(Bharti Sharma)  
Deputy Director (HRM-II),  
DGHRD

**Annexure-A**

(a) Projects/Activities related to "Swachhta Action Plan", **completed** in your zone/formation-

| Sr. no. | Name of the Project/Activity | Amount spent on this Project/Activity from SAP fund allotted (in Rs.) | Head under which expenditure made (General O.E. or SAP/other) | Brief description of the Project/Activity |
|---------|------------------------------|---|---|---|
| 1.      |                              |   |   |   |
| 2.      |                              |   |   |   |
| ..      |                              |   |   |   |
| ..      |                              |   |   |   |

(b) Projects/Activities related to "Swachhta Action Plan", **under process**, in your zone/formation-

| Sr. no. | Name of the Project/Activity | Estimated amount, which will be spent, on this Project/Activity, to be incurred from SAP fund (in Rs.) | Timeline, up to which, this Project/Activity, will be completed | Brief description of the Project/Activity |
|---------|------------------------------|--|---|---|
| 1.      |                              |  |   |   |
| 2.      |                              |  |   |   |
| ..      |                              |  |   |   |
| ..      |                              |  |   |   |

(c) Projects/Activities, **planned by you**, under "Swachhta Action Plan", **for subsequent months**-

| Sr. no. | Name of the Project/Activity | Estimated amount, which will be spent, on this Project/Activity, to be incurred from SAP fund (in Rs.) | Name of the Month of this Year, when this Project/Activity, will be started | Timeline, up to which, this Project/Activity, will be completed | Brief description of the Project/Activity |
|---------|------------------------------|--|---|---|---|
| 1.      |                              |  |   |   |   |
| 2.      |                              |  |   |   |   |
| ..      |                              |  |   |   |   |
| ..      |                              |  |   |   |   |